

Bollhoff Inc. quality policy requires our suppliers to:

- **Furnish quality products with zero defects.**
- **Ship 100% on time, "Promised Delivery Date" is date required in-house.**
- **Provide competitive pricing.**

Vendor required to Electro-Chem Etch part number identification on all tooling. All Plating Companies must provide a plating certification for each part. Product received without required certifications will not be accepted or processed for payment. Such shipments will also affect supplier delivery/quality ratings. Purchase order quantity must be fulfilled. Under shipments must be authorized by Buyer before purchase order is considered complete.

It is the responsibility of our suppliers to notify us of any changes in delivery or quality that may affect our production schedule. No partial quantity boxes accepted unless authorized.

Bollhoff Inc. and/or our customers reserve the right to inspect product prior to shipment. All purchased materials must satisfy governmental, environmental and safety constraints on restricted, toxic or hazardous materials.

Ocean freight shipments must have ISF requirements completed and sent to isf@reillyinternational.com. Shipments cannot be loaded without proper documentation.

If you have any questions please contact:

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CONTROLLED DOCUMENT